



College of Homeopaths of Ontario Registration Policies

Title:	Substantially Equivalent
Category:	Class Specific Requirement
Policy Type:	Internal / External
Policy Number:	REG CS 08
Status:	Approved by Council November 15, 2016
Updated:	Updated January 28, 2020 approved by Registration Committee

Note to Readers: In the event of any inconsistency between this document and the legislation that affects homeopathy practice, the legislation governs. The College has the power and authority to implement the applicable acts and regulations under the Regulated Health Professions Act, 1991. The factors outlined in this policy will be considered and every application will be reviewed on a case by case basis. If you have a question on how this policy affects your individual situation please contact the College directly.

It is important to note that College publications may be used by the College or other bodies in determining the interpretation of the provisions within the Homeopathy Act, 2007, its regulations and the College's Bylaws.

Applicable to (unless otherwise noted):

1. Applicant Full Class Certificate of Registration

Type of Requirement: Non-Exemptible

Applicable CHO Registration Regulation: Section 6. (1)1 ii.

Policy

The College of Homeopaths of Ontario (CHO) takes a prior learning assessment and recognition (PLAR) approach in its review of an individual's knowledge, skill and judgment for those who have not successfully completed a post-secondary program in homeopathy in Ontario that is approved by the Council or another body approved by Council for that purpose.

In determining eligibility, at the pre-application stage, the CHO examines the individual's knowledge, skill and judgment against the Competency Profile of Entry-to-Practice Homeopaths Practising in Ontario and any other education and clinical training requirements set out in the Registration Regulation (O.Reg. 18/14) and College policy.

The College recognizes an individual's education and clinical training qualifications as being substantially equivalent if he/she demonstrates eighty percent (80%) or more of each identified section of the eligibility registration requirements as per Appendix A CHO policy REG CS08.

Individuals demonstrating less than 80% of each identified education and clinical training section of the eligibility registration requirements may be required, at the discretion of the Registrar and/or the direction of the Registration Committee, to fulfil any refreshment, clinical training, and/or other education deemed necessary to substantially demonstrate Ontario education and clinical training requirements at an entry-to-practice level.

Process

The Substantially Equivalent Competency Assessment (SECA) process is the full review of a candidate's education and clinical training in homeopathy. The SECA process includes both a paper review and a structured one-on-one interview component. The review process seeks to understand the candidates' knowledge and demonstrated application of a broad subset of theoretical and clinical competencies from the College's *Competency Profile of Entry-to-Practice Competencies for Homeopaths Practicing in Ontario*. The SECA process compares the candidate's education and clinical training and demonstrated knowledge against that required of a graduate from an approved post-secondary program in homeopathy in Ontario. At the end of the review process the candidate is provided with information on the outcome of the review.

If the candidate demonstrates 80% or greater of each identified education and clinical training registration requirement, he/she may commence the application process for Full Class, and must successfully satisfy all other registration requirements to become a member of the College.

If the candidate demonstrates less than 80% of each identified education and clinical training registration requirements, the Registrar may refer the file to a panel of the Registration Committee. Before this occurs the candidate will be given the opportunity to retake the assessment with a different assessor.

Retakes

The College will provide the candidate with a 30-day period after he/she receives the results of the SECA review to request a retake of the interview. Each SECA candidate is allowed up to three (3) attempts at the SECA interview, before exhausting their opportunity to improve their results.

If, after the 30-day period no request is received from the candidate or he/she waives the right to a retake, the file will be referred to a panel of the Registration Committee, unless the candidate expresses in writing that they no longer wish to proceed and would like to withdraw from the SECA process.

Panel Review

A panel of the Registration Committee will provide the candidate with clear direction through written correspondence to provide:

1. a summary of the results of the assessment;
2. specific details on the type and level of additional education and/or clinical training required to address any deficiencies or gaps identified in the assessment; and
3. a general list of acceptable sources/providers to fulfil the successful demonstration of deficiencies or gaps identified in the assessment.

Reassessment

If the candidate has successfully remedied all deficiencies identified by the Registrar or a panel of the Registration Committee, and the candidate delivers acceptable proof of demonstration to the Registrar, the Registrar may:

1. find the candidate eligible to proceed with their application for Full Class registration; or
2. Require the candidate to undertake another SECA assessment. Prior to proceeding with an attempt to retake the review, the candidate shall pay the retake fee, and any applicable taxes, identified under Section 19 of the CHO Bylaws. The candidate is allowed up to three (3) attempts at the SECA interview, before exhausting their opportunity to improve their results.

Appeals

If the candidate is not satisfied with the outcome of the decision of the Registration Committee panel he/she may:

1. request an internal review by a second panel; or
2. submit an application to Full Class and invoke their right to appeal under the Health Professions Review and Appeals Board (as laid out under the *Health Professions Procedural Code*.)

Refer to policy REG AD 01 Registration Appeals Process and Timelines for full details of process.

Definitions

Prior Learning Assessment and Recognition (PLAR)

Prior learning assessment and recognition defines processes that allow individuals to identify, document, have assessed and gain recognition for their prior learning. The learning may be formal, informal, non-formal, or experiential.¹

Substantially Equivalent Competency Assessment (SECA)

The Substantially Equivalent Competency Assessment process is the full review of a candidate's education and clinical training in homeopathy. The SECA process included both a paper review and structure one-on-one interview component. The review process seeks to understand the candidates' knowledge and demonstrated application of a broad subset of theoretical and clinical competencies from the College's *Competency Profile of Entry-to-Practice Competencies for Homeopaths Practicing in Ontario*. The SECA process compares the candidate's education and clinical training and demonstrated knowledge against that required of a graduate from an approved post-secondary program in homeopathy in Ontario.

Related Policies, Standards, Guidelines and Regulations

CHO Registration Policy REG CS 01 *Education and Clinical Practice Requirements Full Class Criteria*

Homeopathy Act, 2007, Ontario Regulation 18/14 Registration

Registration requirements, Full class

6. (1) The following are registration requirements for a Full certificate of registration:
 1. The applicant must have,
 - i. successfully completed a post-secondary program in homeopathy in Ontario that is approved by Council or another body approved by Council for the purpose, or
 - ii. successfully completed a program in homeopathy together with other education or training which a panel of the Registration Committee considers, when taken together, to be substantially equivalent to the requirements set out in subparagraph i.
 2. The applicant must have successfully completed a program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated and that is at least 45 weeks in length and includes at least 225 hours of direct client contact.

¹ Canadian Association for Prior Learning Assessment (capla.ca/)

Appendix A: Evaluation of Competency Sections/Groupings for the Assessment of Candidate Education and Clinical Training to Determination Substantial Equivalence and Eligibility for Registration in Full Class

Order of Submission	Requirement	Source/Mechanism	Marking/Scoring Current Proposal	Status
Step 1				
Pre-application	Theory General Health Sciences Subject Specific – including	Transcript/Curriculum/Competency Review (with evidence of) <ul style="list-style-type: none"> - Anatomy/physiology - Pathology (general and homeopathy related) - Nutrition - Physical exam - Biochemistry - Environmental medicine - Laboratory studies Pharmacology 	Policy: Theory Based part of 750 hour requirement; Mandatory: recognition of substantially equivalent; Policy: 80% required for substantially equivalent	Non-exemptible under 6(1)1.ii
Pre-application	Theory Homeopathy Subject Specific – including	Transcript/Curriculum/Competency Review (with evidence of instruction on) validated through structured interviewed with candidate <ul style="list-style-type: none"> - Organon / homeopathy theory / philosophy - Case taking (homeopathy) - Case analysis - Repertorization - Materia Medica/homeopathy pharmacy - - Homeopathy case management 	Policy: Theory Based part of 750 hour requirement; Mandatory: recognition of substantially equivalent; Policy: 80% demonstration of theory competencies required for substantially equivalent	Non-exemptible under 6(1)1.ii
Pre-application	Clinical	Transcript/Curriculum/Competency Review (with evidence of) validated through structured interviewed with candidate <ul style="list-style-type: none"> - Initial intake - Case taking – consultation - Patient communication/rapport - Case analysis & repertorization - Selection & dispensing of medicines - Case management & follow-up 	225 direct client contact hours, 45 weeks; Policy: 80% demonstration of clinical competencies required for substantially equivalent	Non-exemptible under 6(1)2
Pre-application	Theory and Clinical	SECA in-person one-on-one structured interview with trained assessor Questions relate to: <ul style="list-style-type: none"> - validation of clinical training - subject specific education - education in homeopathy theory - demonstrated understanding of application of clinical competencies 	Policy: 80% demonstration of selected competencies required for substantially equivalent	