



College of Homeopaths of Ontario Registration Policies

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| Title: | Reinstatement |
| Category: | General Requirement |
| Distribution: | Internal / External |
| Policy Number: | REG AD16 |
| Status: | Approved by Registration Committee, March 10, 2020 |

Note to Readers: In the event of any inconsistency between this document and the legislation that affects homeopathy practice, the legislation governs. The College has the power and authority to implement the applicable acts and regulations under the Regulated Health Professions Act, 1991. The factors outlined in this policy will be considered and every application will be reviewed on a case-by-case basis. If you have a question on how this policy affects your individual situation please contact the College directly.

It is important to note that College publications may be used by the College or other bodies in determining the interpretation of the provisions within the Homeopathy Act, 2007, its regulations and the College's Bylaws.

O. Reg. 18/14, s. 14

Applicable Categories of Registration (unless otherwise noted):

1. Full Certificate of Registration
2. Inactive Certificate of Registration

Background

Reinstatement requests fall into one of three categories:

1. Reinstatement following a member's certificate being resigned.

The most common type of reinstatement requests comes from former members who wish to re-enter the College by reinstating previously held certificates *or* inactive registrants who want to reinstate a previously held certificate in Full Class.

2. Reinstatement following a member's certificate being expired.

This type of reinstatement request comes from former members whose certificate of registration has expired. In this type of re-instatement, the former member wishes to re-enter the College by demonstrating that they have met all of the requirements of Full Class and that they previously held a certificate in Grandparented Class.

3. Reinstatement from the Inactive Class to Full class.

This is the process by which members in the College's Inactive Class can return to practice by reinstating their membership in the Full Class.

Reinstatement Type: From Inactive Class to Full Class

Purpose and Principles(s)

This process allows for individuals who have previously held an Inactive Class certificate of registration to submit an application for reinstatement or transfer to Full Class. In this case, the registrant has maintained registration and may only return to the class of registration held prior to moving to the Inactive Class.

In accordance with O. Reg. 18/14 section 14 the Registrar may issue to a member the Full certificate of registration that he or she previously held if the member,

- (a) applies in writing to the Registrar for reinstatement;

- (b) pays any fee, penalty or other amount owed to the College;
- (c) provides the College with any information that it has required of the member;
- (d) satisfies a panel of the Registration Committee that he or she possesses the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a member holding a certificate of registration of the same class as the one for which he or she is applying to be reinstated;
- (e) has professional liability insurance coverage in the amount and in the form as required under the by-laws; and
- (f) is in compliance with any outstanding requirements of the College's Quality Assurance Committee and Inquiries, Complaints and Reports Committee or any outstanding orders of the Council, Executive Committee, Discipline Committee and Fitness to Practise Committee. O. Reg. 18/14, s. 14

The Registrar may either approve their application to transfer class or refer the registrant to a Panel of the Registration Committee for further consideration.

More than Three Years

Application to move to Full Class may be considered by a panel of the Registration Committee based on a referral by the Registrar. The Registrar may refer the registrant if considerable time has passed since the registrant was last active or the Registrar has doubts about the registrant's current readiness to practice.

Depending on the length of time inactive and as the result of a panel of the Registration Committee review of the registrant's knowledge, skill and judgment to practise the profession in a safe and professional manner, a registrant may be required to participate in and successfully complete skill or knowledge refreshment or Quality Assurance requirement. (Refer to Refresher Program policy REG CS02 Refresher Program.)

Once the registrant has satisfied the specific direction provided by the Registrar or a panel of the Registration Committee, he/she will receive a letter confirming approval of the reinstatement to their original class, and their updated status will be reflected on the CHO Public Register.

Reinstatement Criteria

Applications for reinstatement will be assessed by the Registration Committee using the following criteria:

- 1. Length of time applicant has been out of active homeopathy practice:** In some situations, the applicant will have been out of active homeopathy practice for a longer period of time than the certificate of registration has been suspended.
- 2. Applicant's skill:** The Registration Committee will take into account recent completion of activities that would have allowed the applicant to sustain a certain level of practical skill in both clinical and non-clinical activities. Examples include, but are not limited to, practice in another jurisdiction.
- 3. Applicant's knowledge:** The Registration Committee will consider the completion of continuing education activities that demonstrate that an applicant has maintained a certain level of theoretical knowledge and understanding of homeopathy. Examples include, but are not limited to, continuing education obtained in Ontario or other jurisdictions, attendance at homeopathy related seminars, presentations and workshops.
- 4. Any special circumstances** identified by the Registrar.

Measurement of Readiness

The Registration Committee will evaluate a reinstatement applicant's knowledge, skill and judgement, to determine whether it is in the public interest for the applicant to resume practice, or whether additional requirements must be met, based on the criteria set out below.

1. Reinstatement Requirements

The requirements for reinstatement after a period of three or more years will be individualized for each applicant depending on his/her specific circumstances. Applicants who provide satisfactory evidence of appropriate knowledge, skill and judgment through homeopathy related activities and continuing education will be reinstated. Individuals who move from Inactive Class to Full Class are required to demonstrate the current requirements for Full Class.

2. Competency-based Assessment

In cases where an applicant cannot satisfactorily demonstrate competency, or if the Registration Committee is uncertain about the applicant's knowledge, skill, and judgment, the Registration Committee may direct the applicant to complete a competency-based assessment or refresher program.

3. Quality Assurance Program Requirements

Following the competency-based assessment, the Registration Committee may direct that the applicant complete quality assurance program activities such as:

- Continuing education and professional development activities such as courses and/or webinars
- CHO Jurisprudence Program

In some circumstances, the Registration Committee may reinstate the applicant's certificate of registration if the applicant agrees to meet specified quality assurance requirements within a certain period of time following reinstatement. This may include a period of supervision where appropriate.

Reinstatement following a member's certificate being resigned or expired

Former members who wish to re-enter to the College by reinstating previously held certificates must complete the full application process for Full Class. Applicants must meet all the requirements in place at the time of application, include assessment of her/his knowledge, skill, and judgment in clinical and non-clinical practice and must pay the applicable reinstatement fees. Additionally, an applicant for re-instatement must meet the eligibility requirement.

Eligibility for reinstatement

An applicant is ineligible for reinstatement to Full Class if she or he:

- i. was, after ceasing to be a member of the College, found guilty of any criminal offence in any jurisdiction or of any offence involving the use, possession or sale of drugs in any jurisdiction
- ii. was, after ceasing to be a member of the College, found guilty of any offence related to the practice of homeopathy or any other profession
- iii. was the subject of an inquiry or investigation by the Registrar that was not completed at the time the applicant ceased being a member of the College
- iv. was, at the time she or he ceased to be a member of the College, the subject of an outstanding order of a Committee or of a panel of a Committee with the College
- v. was, at the time she or he ceased to be a member of the College, in breach of an order of a Committee or of a panel of a Committee of the College

- vi. was, at the time she or he ceased to be a member of the College, in breach of any written agreement with or undertaking provided to the College
- vii. was, at the time she or he ceased to be a member of the Class, refused registration in homeopathy or any other profession in any jurisdiction
- viii. was, at the time she or he ceased to be a member of the College, the subject of a finding of professional negligence or malpractice in any jurisdiction in relation to homeopathy or any other profession
- ix. was ordered to undergo an assessment or reassessment or to undergo any continuing education or remedial program, under the College's Quality Assurance Program that was not completed before she or he ceased to be a member of the College.

Homeopathy Act, 2007, Ontario Regulation 18/14 Registration

Reinstatement

14. The Registrar may issue to a member who is the holder of an Inactive certificate of registration the Full certificate of registration that he or she previously held if the member,

- (a) applies in writing to the Registrar for reinstatement;
- (b) pays any fee, penalty or other amount owed to the College;
- (c) provides the College with any information that it has required of the member;
- (d) satisfies a panel of the Registration Committee that he or she possesses the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a member holding a certificate of registration of the same class as the one for which he or she is applying to be reinstated;
- (e) has professional liability insurance coverage in the amount and in the form as required under the by-laws; and
- (f) is in compliance with any outstanding requirements of the College's Quality Assurance Committee and Inquiries, Complaints and Reports Committee or any outstanding orders of the Council, Executive Committee, Discipline Committee and Fitness to Practise Committee. O. Reg. 18/14, s. 14

