



College of Homeopaths of Ontario

Registration Policies

Title:	Requesting an Exemption
Category:	Administrative
Distribution:	Internal / External
Policy Number:	REG AD 05
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Revision:	

Note to Readers: In the event of any inconsistency between this document and the legislation that affects homeopathy practice, the legislation governs. The College has the power and authority to implement the applicable acts and regulations under the Regulated Health Professions Act, 1991. The factors outlined in this policy will be considered and every application will be reviewed on a case by case basis. If you have a question on how this policy affects your individual situation please contact the College directly.

It is important to note that College publications may be used by the College or other bodies in determining the interpretation of the provisions within the Homeopathy Act, 2007, its regulations and the College's Bylaws.

Applicable Categories of Registration (unless otherwise noted):

1. Applicant Full Certificate of Registration
2. Applicant Grandparented Certificate of Registration

Type of Requirement: Exemptible for Applicants.

Applicable CHO Registration Regulation: 6(1)5, 6(2), 9(1)1, 9(1)5, 9(2)

Policy

Exemptions will be considered by the College on a case-by-case basis. Exemptions will be granted when the Registration Committee is satisfied that the Applicant is able to accommodate, or has already addressed, the unmet requirement by other means.

Purpose and Principles(s)

There are some specific provisions within the Registration Regulation (O. Reg. 18/14) that are non-exemptible and are marked as such. The Registrar or Registration Committee does not have any ability to grant an exemption to a requirement that is marked as non-exemptible. If not specifically marked as such, registration requirements are considered exemptible, which allows the Registrar or Registration Committee to make exemptions of requirements in appropriate circumstances.

Each request for exemption is given individual consideration. There is no predetermined assessment of outcomes. Applicants are required to provide information to sufficiently support their request.

Procedure

1. The Applicant will complete the application for registration. If the Applicant believes he or she does not or may not be able to satisfy one or more of the registration requirements, he or she will indicate such on the application form.
2. Using the Request for Exemption form the Applicant can provide information with their application to sufficiently support their request for an exemption and demonstrate why the unmet requirement(s) should not pose a barrier to the Applicant receiving a Certificate of Registration.
3. The Registrar will note the unmet requirement(s) and will advise the Applicant that the application will be referred to the Registration Committee. The Registrar will identify the reason for the referral. The Registrar will advise the Applicant that he or she has thirty (30) days to provide additional written submissions to the Registration Committee.
4. The Registration Committee reviews the Applicant's request for an exemption. Each request will be decided on its individual merits based on the evidence provided and clear criteria for each type of exemption requested. The Committee may consider the following non-exhaustive list of factors in determining exemptions¹:
 - i. Degree of disparity against Registration Regulation 18/14;
 - ii. Importance of disparity against Registration Regulation 18/14;
 - iii. Whether the Applicant has alternate qualifications or means/opportunities that may compensate for or fulfill the disparity (i.e. work experience, courses, volunteer hours, teaching, administrative hours, etc.);
 - iv. Verifiability of the alternatives;
 - v. Significance of the disparity to the Applicant's proposed practice, and the degree of assurance that the Applicant's practice will not or is not likely to change.Under this policy proven volunteer hours or unpaid hours may be considered to demonstrate the Applicant has practiced the profession. Additionally, further profession specific continuing education or clinical experience hours may be acceptable. Hours must be verifiable.
5. The Registration Committee will review how the exemption may impact the Applicant's ability to practice the profession safely and competently. (i.e. success or difficulties as presented in the documentation.)
6. The Registration Committee may require further clarification from the Applicant. .

Possible Outcomes of Request for an Exemption

Registration Committee may make the following decision:

1. Grant the request for an exemption; or
2. Refuse to grant the request for an exemption.

Definition

Exemption

An exemption removes the obligation from an individual to meet a specific requirement as outlined in regulation.

Related Policies, Standards, Guidelines and Regulations

CHO Registration Policy REG AD 04 Exemptions – 750-Hour Requirement

Homeopathy Act, 2007, Ontario Regulation 18/14 Registration [Note: This regulation is not yet in force. It comes into force on the day named by proclamation by the Lieutenant Governor.]

¹ Points 4 i. to v. adopted from Steinecke, R, *A Complete Guide to the Regulated Health Professions Act*